

If there are any problems during the night, call the Emergency Phone Line at 780-757-5225.

****Please read ALL black announcements****

The green and red is information to assist you; they may not always be necessary to read out loud.

EVENT COORDINATOR ANNOUNCEMENTS

Wednesday, September 30, 2026

If there are any problems that you are unable to solve on your own and the office is closed, please call 780-757-5225 to speak with a staff member who is monitoring the Emergency Phone Line. If the call reaches voicemail, please leave a message and reference the main page of Sportscentre for additional contact information, if your call is urgent.

WELCOME EVERYONE!

- *Introduce yourself and welcome everyone to the first day of the season.*
- *Explain your role (organizer for each night, you ensure that the courts get set-up properly and report the scores to the ESSC so they can do the standings).*
- *Let everyone know that these announcements will take a few minutes, and that you appreciate their patience.*

IMPORTANT NOTES ABOUT THE LEAGUE:

- Throughout the season the goal is to start as close to the time listed on the schedule; please plan to arrive 10-15 minutes early to prepare and help set up the gym.
- Captains: Please record your scores on the scoresheet after each game. *Show them where it will be located.*
- Reminders about respecting the facilities:
 - **Remove outdoor footwear at entrances.**
 - Wear non-scuffing shoes. Please do a scuff test right now to ensure your shoes are scuff free. If a mark is left behind, then those shoes cannot be worn. **This should be repeated each week, as different gyms have different floor types.**
 - Take all items with you including recycling and garbage.
- Reminders about defaults:
 - **CO-ED:** The minimum number of players to avoid a default is 4 – one of which must be female.
 - **WOMENS:** The minimum number of players to avoid a default is 4.
 - If this requirement isn't met by the time the first match is starting, they will automatically lose the first game 0-25. They then have a 15-minute window to meet the requirements otherwise they will lose the second game 0-25, and effectively the entire match.
 - All teams will play two matches a night, which means it is possible to default one match but not the other.
 - If a team defaults, their opponents have a choice to charge the default fee. This is **\$45/match** (\$90 for an entire night). This fee will go to the opposing team as compensation for not playing a match.
 - If you are being defaulted against, please **state to your EC whether you want to collect this fee or not.**
 - The ESSC has sub lists accessible from your Homebase to help avoid defaults.

➔ **Cont'd**

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- **Reminders about rules:**
 - If there are any discrepancies between the rules, do not argue. Agree how you will call that rule for the rest of the match and re-serve the point.
 - A total of 5 points must be played in any game for it to count (i.e., 2-3, 5-0 are good). **If any thing less gets recorded, include it as a comment in your score report and omit it from the actual score entry.**
 - Ties are allowed in regular season.
 - Please familiarize yourself with your division specific descriptions and ESSC Volleyball Rules on your HomeBase Account.

FACILITY DETAILS (fill in using the Facility Details chart below)

- The closest sponsor bar is _____.
- We have the gym until _____.
- We will end match 1 at _____. **I will provide 5 minute and last rally warnings.**
- We will **leave the nets up / take the nets down** when we are done **(circle one and read aloud to players).**
- **Provide any additional reminders about the facility based on the facility description and/or notes below.**

START GAMES

- **Announce who is playing who on which court (you decide). Repeat for Match 2.**

GAME FORMAT

- **Matches are best of 3 games: rally point to 25, 25, and if necessary, 15.**
- **Games can be won by 1 point. In other words, first to 25 wins!**
- **A third game cannot be started if there is less than 5 minutes remaining in the match.**
- **Rock, Paper, Scissors for serve in the first and third games. The opposite team serves first in game 2.**

EC SHIFTS

- **You are scheduled to EC each time your team is listed on the schedule!**

SEE NEXT FEW PAGES FOR FACILITY & SCHEDULE DETAILS

Facility Details – PAGE 1 - Check Table Weekly

Facility	Address	Map	Nearest Sponsor Bar	Time Slots	Nets / Notes
Aleda Patterson School	9220 – 165 St	Google Map	Boston Pizza Westmount	7:30pm - 9:00pm	Set Up & Take Down *If there are mats obstructing courts, mats have loops that can be attached to wall when flipped up. Put them back in original position when done playing. Custodian on duty will have key to wall latch – may need to be loosened.
Archbishop O'Leary	8760 - 132 Ave	Google Map	Canadian Brewhouse North	8:30pm - 10:30pm	Set Up & Take Down
Clareview Community Rec Centre	3804 – 139 Ave	Google Map	Canadian Brewhouse Manning	Gym 2 8:30pm - 10:30pm	Set Up & Take Down *Please have players wait outside the gym in the hallway until our permit time. Complete announcements there & delegate tasks for set-up!
Divine Mercy Catholic Elementary School	2720 Orchards Rd	Google Map	Canadian Brewhouse South	8:00pm - 10:00pm	Set Up & Take Down
Dr Anne Anderson	11810 35 Ave SW	Google Map	Canadian Brewhouse South	Gym 2 8:15pm - 10:15pm	Set Up & Take Down
Edmonton Sport Centre	9892 47 Ave	Google Map	MKT Whyte Ave	7:00pm - 9:00pm	Set Up & Take Down is done for us.
Elder Dr Francis Whiskyjack	2410 17 St NW	Google Map	Browns Social House Tamarack	8:30pm - 10:30pm	Set Up & Take Down
Holy Family School	1710 Mill Woods Rd E	Google Map	Browns Social House Tamarack	Large Gym 9:00pm - 10:30pm	Set Up & Take Down
Ivor Dent School	11010 – 32 St NW	Google Map	Canadian Brewhouse Manning	8:30pm - 10:30pm	Set Up & Take Down
Legacy Athletics	9748 12 Ave SW	Google Map	Canadian Brewhouse South	Courts 5 & 6 7:00pm - 9:00pm 9:00pm - 11:00pm	Courts 5 & 6 Early Games: Set Up Late Games: Take Down
				Courts 3 & 4 9:15pm - 11:15pm	Courts 3 & 4 Set Up & Take Down
McNally H.S.	8440 – 105 Ave	Google Map	Canadian Brewhouse Downtown	South/Large 8:30pm - 10:30pm	Set Up & Take Down

Facility Details – PAGE 2 - **Check Table Weekly**

Facility	Address	Map	Nearest Sponsor Bar	Time Slots	Nets / Notes
Queen Elizabeth H.S.	9425 – 132 Ave	Google Map	Canadian Brewhouse North	<u>West</u> 8:00pm - 10:00pm	Set Up & Take Down
Ross Sheppard H.S.	13546 – 111 Ave	Google Map	Boston Pizza Westmount	<u>North</u> 8:30pm - 10:00pm	Set Up & Take Down
Saints Church	6315 – 199 St NW	Google Map	Canadian Brewhouse Lewis Estates	6:30pm - 8:30pm	Set Up & Take Down* *At the end of the evening, you will need to do a quick sweep of the gym floor. Blue dust mops are available in the equipment storage room. Report any spills or maintenance concerns to church staff.
St. Elizabeth Seton School	3711 – 135 Ave	Google Map	Canadian Brewhouse Manning	<u>Large</u> 8:00pm - 10:00pm	Set Up & Take Down *Reference gym description linked HERE or on Sportscentre for unique & important instructions at this gym.
St. Francis Xavier HIGH SCHOOL	9250 – 163 St	Google Map	Boston Pizza Westmount	8:30pm - 10:30pm	Set Up & Take Down *You must be the first person to enter building and sign in; custodian will let you in 15 mins before permit time. They will not let players enter before you. Doors will lock 15 min after permit time, so ensure anyone coming late knows to contact team to get in.
St. Francis Xavier Sports Centre	9240 – 163 St	Google Map	Boston Pizza Westmount	<u>Gym 3</u> 6:00pm - 8:00pm	<u>Gym 3</u> Set Up & Take Down
The Meadows Rec Centre	2704 – 17 St	Google Map	Canadian Brewhouse South	<u>West</u> 8:30pm - 10:30pm	Set Up & Take Down

Schedule:

ECs please click your division below and prepare your scoresheet from the full schedule view on the ESSC website:

[Intermediate Plus Indoor Volleyball – Full Schedule](#)